

Show Ready Quilt Info for 2017 Quilt Show

PUT A LABEL ON THE QUILT: Make sure that you have labeled your quilt(s) with your name and phone number(s) and your assigned Quilt ID number in large letters (see sample of label below).

The label should be approximately 3" x 5" in size. Place the label in the lower right hand corner of the back of the quilt. Labels should be made of fabric and sewn on. **NO PINS PLEASE.**

ADD A 4" SLEEVE AT TOP OF QUILT: Make sure that you have a 4" hanging sleeve on the back of your quilt. Sleeves should be sewn on. **NO PINS PLEASE.**

Bed runners/table runners should have a sleeve on one short end to hang vertically.

Quilts submitted in the miniature category do not need sleeves, they will be pinned to muslin panels at the show. All other quilts are required to have a sleeve or they will not be hung in the show.

For garments please include an appropriate hanger in your cloth bag. Quilted handbags, tote bags, etc, can also be hung with a garment hanger.

For "other" items that cannot be hung from a sleeve or hanger: You **MUST** contact Judy Barmann, Layout Planning (317-371-6691 or judybarmann@gmail.com) by September 30 (at LEAST two weeks prior to drop off date) to discuss your item. **DO NOT** wait until drop off day to discuss your special needs. Drop off locations will be notified in advance if they are to expect any "exceptions". If your exceptional item is not cleared in advance, it will not be accepted. If your item requires a stand or pedestal, etc, you will need to drop off these accessories at the show hanging on Thursday or make special arrangements with the layout team.

PUT QUILT IN CLOTH BAG: Your quilt(s) must be in a cloth bag that also has your name, and phone number(s) and QUILT ID on it (pillow cases are great containers).

If your cloth bag has handles, these must be stitched to the body of the bag to avoid tripping hazards during hanging and takedown.

If your quilt has delicate embellishments or a structure that does not allow it to be stacked with other quilts, then put your quilt in an appropriately sized box and put the box into a cloth bag. The drop off locations, judging volunteers, and hanging volunteers will make every effort to care for your item, but your provision of appropriate protection is essential.

Quilts delivered in plastic bags or other containers will not be accepted.

QUILT MUST BE CLEAN AND COMPLETELY FINISHED: Make sure that your quilt is clean (free of pet hair, dust, etc) and completely finished with sewn on label, sleeve, binding, etc. before you bring it to your assigned drop off location. Remove all pins!

DROP OFF LOCATION: Confirm your drop off location and deliver your quilt(s) during the posted hours only.

TAKE RECEIPT: Make sure that you receive a receipt for your quilt(s) – you must have this receipt to claim your quilt after the show. No quilts will be released without a receipt.

PICK UP: Plan to pick up your quilt(s) after 6:00 p.m. on Saturday after the show. If you cannot come, you can have someone else pick up for you but that person must have the receipt(s). We cannot ship unclaimed quilts to you.

Questions about your registrations? Contact Shari Harrison, Registrar, BEFORE Drop Off Day at 317-332-7326 or harrison.shari@gmail.com On Drop Off Day, contact Lynn Thomas at 317-979-7430.

